1. Personal information

Family Name

First Name

Date of Birth

Nationality

Home address

Home telephone

Mobile telephone

Private email

Studies/Job (please give as much detail as possible)

Name of company/organisation/university

2. Language goals

What are your language goals? Please tell us in the space below.

Please indicate if you would like to prepare for any exams:

TOEIC IELTS TOEFL FCE CAE BULATS ( other: \_\_\_\_\_\_\_\_)

Please indicate if you have any other requests, such as a particular topic you would like to work on:

3. Language Needs

Please indicate below (use the correct number) when you use English

Situation

Used at present =1

Will use in the future =2

Priority = 3

Presentations

Meetings

Discussions

Negotiations

Conferences

Telephoning & conference calls

Face to face

Social situations

Reading reports, manuals etc

Writing e-mails, letters, essays etc

Travelling

Listening to lectures

Listening to TV/radio

Other

Who do you usually speak English with?

How important is it to:

Improve your reading skills in English? (very/ somewhat/not)

Improve your listening skills in English? (very/ somewhat/not)

Improve your writing skills in English? (very/ somewhat/not)

Improve your speaking skills in English? (very/ somewhat/not)

Improve your fluency in English? (very/ somewhat/not)

Learn to use more grammar structures in English? (very/ somewhat/not)

Make fewer grammar mistakes in English? (very/ somewhat/not)

Increase your vocabulary in English? (very/ somewhat/not)

Improve your pronunciation? (very/ somewhat/not)

4. Language experience

When and where did you learn English? Please give details of any courses you have taken.

Which other languages do you speak?

Have you recently taken an international exam in English e.g. IELTS, TOEIC, FCE etc? YES NO

If Yes, please give details of dates and results

Will you be doing any further study or any other training after your course with us (e.g. language course, university, business school, professional)?

If Yes, please give us details (what, where and when)

5. Reading or learning difficulties

Do you have any learning difficulties (e.g. dyslexia) which it would be helpful for us to know about?

If so, please tell us here.

Do you have any physical conditions such as poor eyesight, hearing or mobility which it would be helpful for us to know about?

If so, please tell us here.

6. Current level\*

What is your current level of English? Please indicate your level by indicating below (X).

My current level is...

C2 High advanced: I can express myself fluently and can convey and understand finer shades of meaning precisely.

C1 Advanced I can use language flexibly and effectively for social and professional purposes. I sometimes have difficulty with unfamiliar situations and vocabulary.

B2 Upper intermediate

I can understand and communicate well but still make mistakes and fail to make myself understood at times.

B1 Intermediate I can understand and communicate reasonably well on topics that are familiar, or of personal interest or connected to everyday life. I can use basic tenses but have problems with more complex grammar and vocabulary.

A2 Pre-intermediate I can communicate simply on familiar topics and activities. I can handle short social exchanges but have difficulty keeping the conversation going.

A1 Elementary I can understand and produce simple phrases and sentences.

A0 Beginner: I cannot produce any English. -

\* Common European Framework of Reference for languages of the Council of Europe